



**INCOME TAX EMPLOYEES FEDERATION  
BIHAR & JHARKHAND CIRCLE (GROUP-C),  
CENTRAL REVENUE(ANNEXE) BUILDING, BIRCHAND PATEL MARG,  
PATNA-800001**

**CIRCLE PRESIDENT**  
JAGESHWAR SAH  
MOB.NO.8986911205

**CIRCLE SECRETARY**  
ARUN PANDEY  
MOB.NO.8986911298

**HOST UNIT PRESIDENT**  
KUNDAN KR. PANDEY  
MOB.NO.8986911622

**HOST UNIT SECRETARY**  
RUPAK PRASAD  
MOB.NO.8986911485

Ref. No. ....

Date: 20<sup>th</sup> July, 2016

To,

All CWC Members,  
Advisors, Auditor, Permanent Invitees (Women) &  
Chairman, Disciplinary Committee / Election Commission.

Dear Comrade,

On behalf of the Reception Committee, we have great pleasure to invite you in the Working Committee Meeting of the Income Tax Employees Federation, New Delhi Scheduled to be held on 11<sup>th</sup> & 12<sup>th</sup> September, 2016 at Ranchi for which the notice had already been issued by the Secretary General of the ITEF. We are thankful to the CHQ for providing us the opportunity of hosting the CWC in the Bihar & Jharkhand Circle.

**VENUE OF THE MEETING**

The meeting is to be convened at **Hotel AVN GRAND, 5-Main Road, Ranchi, Jharkhand-834001**. It may take 10 minutes from Birsa Munda Airport, Ranchi and 10 minutes from Ranchi Railway Station and Ranchi Bus Stand.

**ACCOMODATION / FOOD**

Accommodation for all participants has also been arranged at the premises of **Hotel AVN Grand, 5-Main Road, Ranchi, Jharkhand-834001**. The accommodation is available from morning of 11 September to the morning of 13<sup>th</sup> September, 2016. Those participants who wish to over stay are requested to kindly intimate us about the same, so that the necessary arrangement for accommodation can be made. Food will also be served at the venue.

## ARRIVAL & DEPARTURE OF PARTICIPENTS

The date, time and the name of flight / train by which the participants would be reaching may be intimated to us so we will be able to take them from airport/railway station to the venue of the meeting. Our volunteers will be at the Birsa Munda Airport, Ranchi / Railway Station, Ranchi & Hatia/Bus Stand Ranchi.

The participants are requested to make their own arrangement for reservations for journey both ways at their end.

We have decided to bring out a souvenir to mark the occasion. We are sending herewith the advertisement forms for advertisement to be published in the souvenir. It is requested to kindly procure advertisements for publication in the souvenir and send the filled forms to the Secretary, ITEF, Group-C, Ranchi Unit, Jharkhand latest by 31<sup>st</sup> August, 2016.

You may kindly get in touch with any one of the following comrades for any information you may require:-

Com.C.K. Jha, Joint Secretary, ITGOA (Bihar & Jharkhand) (08986911550)

Com.Jageshwar Sah, Circle President (Bihar & Jharkhand) (08986911205)

Com.Arun Kumar Pandey, Circle General Secretary(Bihar & Jharkhand) (08986911298)

Com.Kunday Pandey, Unit President, Ranchi Unit Ranchi (08986911622)

Com.Petrus Ekka, Executive Member, Ranchi Unit, Ranchi (08986911475)

Com.Rupak Prasad, Unit Secretary, Ranchi Unit Ranchi (08986911485)

It will be our endeavour to make your stay at Ranchi a comfortable and memorable. It will be possible with your co-operation in all respect.

With warm greetings.

Yours comradely

  
[Arun Kumar Pandey]

General Secretary,  
I.T.E.F., Gr.C, Bihar & Jharkhand

Copy to the Secretary General, Income Tax Employees' Federation, Manishi Nath Bhavan,  
A-2/95, Rajouri Garden, New Delhi-110 027 for information.

  
[Arun Kumar Pandey]

General Secretary,  
I.T.E.F., Gr.C, Bihar & Jharkhand